



Child Development Permit Application Verification of Experience

Use this form to verify required experience when applying for a child development permit under Option 1.

- » Have current and/or previous employer complete this form to verify the required experience.
- » If experience from more than one position and/or employer is needed to meet the required number of days, have a separate Verification of Experience form completed by each employer.

Submit this form as part of a complete Child Development Permit application packet.

- » DO NOT mail any paperwork separately to the Child Development Training Consortium (CDTC) or the California Commission on Teacher Credentialing (CCTC).

Check the box below to indicate the Child Development Permit Level applying for:

Permit Level:	Required experience:	Within the past:
<input type="checkbox"/> Associate Teacher	50 days, working at least 3 hours per day	2 Years
<input type="checkbox"/> Teacher	175 days, working at least 3 hours per day	4 Years
<input type="checkbox"/> Master Teacher	350 days, working at least 3 hours per day	4 Years
<input type="checkbox"/> Site Supervisor	350 days, working at least 3 hours per day* Experience must include at least 100 days of supervising adults	4 Years
<input type="checkbox"/> Program Director	One year of site supervisor experience	

This is to verify/certify that: _____

(Name of permit applicant)

Has served in an instructional capacity in a child care and development program

From: _____

(Month/Year)

To: _____

(Month/Year)

In the position of: _____

(Job Title)

With children ages: _____

Total # of days worked/volunteered at least 3 hours per day by the applicant above: _____

***For Site Supervisor Permit only, verifying the experience includes at least 100 days of supervising adults**

(Month/Year)

(Month/Year)

Responsibilities:

Employing Agency:	School/Agency Name:
	Address:
	City: Zip: Phone:

Experience Verified By:	Signature:	Date:
	Name (please print):	Phone:
	Title:	