

Inventory Request Form

Check supplies throughout the center and submit completed form to Head Teacher/Site Supervisor or Receptionist to submit request in FMX.

Name	# in stock	# needed
001 aluminum foil(each		
002 plastic wrap (each)		
003 Quillon pan liners (case)		
004 aluminum pans(pack 30)		
005 paper plates 7 in. (pack 300)		
006 9- in paper plates (pack 176))		
007 12oz. paper bowls(pack 125)		
008 cups 12 oz. cold cup(360)		
009 8oz. hot cups (case)		
010 plastic forks (case)		
011 plastic spoons(case)		
012 plastic knives(case)		
013 plastic deli container 8 oz.(case)		
014 plastic deli lids 8 oz.(case)		
015 cups 3 oz. (pack 600)		
016 dinner napkins(case)		
017 freezer bags quart zip locks(box)		
018 freezer bags gallon zip locks(box)		
022 gauze squares 4x4(each)		
023 new dishwasher detergent(box)		
024 new dishwasher liquid rinse additive(box)		
025 new dishwasher sanitizer (box)		
026 cascade (dishwasher soap)(box)		
027 delimer(gallon)		
028 simple green(gallon)		
029 dawn dish soap(each)		
030 green pads 6x9(each)		
031 stainless steel scrubber(each)		
032 oven/grill cleaner(each)		
033 sponge/scouring pad(each)		
034 sponge- childrens art(each)		
035 blue towels(pack 10)		
036 bar towels(each)		
037 kitchen paper towels(case)		
038 dispenser roll towels(case)		
039 trash can liners 24x33(case)		

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Name	# in stock	# needed
040 trash can liners 36x60(case)		
041 small gloves(case)		
042 medium gloves(case)		
043 large gloves(case)		
044 x-large gloves(case)		
045 stir sticks(case)		
046 spray bottles 32 oz.(each)		
047 spray triggers(each)		
048 hair nets (100 per pack)		
049 facial tissue(case)		
050 toilet seat covers(each)		
051 large toilet paper rolls (case = 12 rolls)		
053 shoe covers(by the case)		
054 bleach (each)		
055 tap orange degreaser		
057 glass cleaner(each)		
058 floor cleaner(DMQ) each		
059 nabc toilet cleaner		
060 deodorizer spray (2 pack)		
061 stainless steel cleaner(each)		
062 soft scrub non bleach		
063 soft scrub with bleach		
064 goo gone		
065 foam liquid hand soap (6 to a case)		
066 comet/ajax		
067 magic eraser (4 pack)		
067.5 magic eraser(2 pack)		
068 clorox wipes		
069 toilet brush w/holder		
070 mop handle		
071 mop head		
072 corn broom		
073 angle broom		
074 dust pan		
075 baby wipes		
076 changing table paper		
077 pull-up boys 2t-3t		

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Name	# in stock	# needed
077.5 pull-ups girls 2t-3t		
078 pull-ups boys 3t-4t		
078.5 pull-up girls 3t-4t		
079 diapers #1		
079 pull-ups boys 4t-5t		
079.5 pull-up girls 4t-5t		
080 diapers #2 12-18 lbs		
081 diapers #3 16-28 lbs		
082 diapers #4 27-37 lbs		
083 diapers #5 27- over		
084 diaper #6 35-over		
084.5 diapers #7		
085 white copy paper		
086 batteries AA		
087 batteries AAA		
088 batteries 9 volt		
089 batteries C		
090 batteries D		
091 ball needles		
092 sharp box		
096 tide free and gentle laundry detergent		
097 tide laundry detergent		
098 soil		
099 one gallon jug for sanitizer(ea.)		
100 dishwasher test strips		
102 eyewash 16 oz.		
103 eyewash 4 oz.		
104 2x2 gauze		
105 3x3 gauze squares (each)		
106 ace bandages (each)		
107 adhesive first aid tape (each)		
108 cold/hot compresses (each)		
109 cpr face shields (each)		
110 gauze rolls		
111 instant ice packs		
112 large bandaides		
113 small bandaides		

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Name	# in stock	# needed
114 triangular bandages		
115 First Aid scissors		
116 tweezers - first aid		
117 hand sanitizer 12oz		
118 hand sanitizer 4 oz.		
119 universal precautions kit		
120 voban		
121 helmet infant		
122 helmet toddler		
123 helmet small		
124 helmet medium		
125 helmet adult		
127 souffle cups 4 oz. 250 pack		
128 souffle lids 4 oz. 125 pack		
129 alcohol wipes (each)		
130 diaper cream lock bags (ea.)		
131 sunscreen(ea.)		
132 no touch thermometers		
133 toothbrush adult (each)		
134 toothbrush child (box)		
135 toothbrush infant box		
136 toothpaste (each)		
137 Adult disposable mask (25 per pack)		
138 Button batteries for door alarms (each)		
139 Dish Gloves (pair) Large		
139.1 dish gloves medium		
139.2 dish gloves small		
140 Face shields (each)		
141 Foaming hand sanitizer (6 per case)		
142 Kids mask (box of 50)		
143 coffee (folgers)		
144 covid -19 test kits		
145 paper lunch bags (each)		
146 reusable face mask (each)		