

[illegible]

TOTAL:

* In-kind Logs must be submitted to your Area Manager at the end of every month.

1/4 Hour or 15 minutes = .25 hours

1/2 Hour or 30 minutes = .50 hours

3/4 Hour or 45 minutes = .75 hours

- FOR FISCAL USE ONLY -

TOTAL HOURS _____ X HOURLY RATE \$ _____

= \$ _____

Grand Total

Staff Signature

Site/Classroom

Month/Year