

FIRST HOME VISIT FORM

PURPOSE	The first home visit is a continuation of the parent orientation. This is a time to go over the program, and explain paperwork on an individual basis. It is a great opportunity to see the child and family in their environment and to begin to individualize and gain an understanding of the family culture.
WHO/WHEN/ COMPLETED:	Child Development Staff in conjunction with the Family Worker whenever possible. <i>Try to schedule the home visit prior to parent orientation.</i> Each child <u>must</u> be visited within <u>45 days</u> of enrollment.
HOW TO FILL IT OUT:	Complete top portion of form. Check off each item you discussed during the visit. Add any specific site information and/or family information shared during the visit.
CHILD PLUS DATA ENTRY:	N/A
WHERE TO FILE:	Completed form must be kept in child's file under the Education section.
IMPORTANT NOTES:	<ul style="list-style-type: none">• Prior to the visit determine if an interpreter is needed.• Take a toy or activity with you to "break the ice" and to occupy the child while you are talking with the parent.• Remember to document reason for no contact, attempts made, or cancellations on Education Purple Cover Sheet.