

Daily Care Log

PURPOSE	To provide daily communication between Caregivers and parents regarding children's mealtime, sleeping, and toileting routines as well as other information that is pertinent to the child's well-being.
WHO/WHEN COMPLETED:	To be completed by parents at drop off. To be completed by caregivers throughout the day and given to the parent when the child is picked up.
HOW TO FILL IT OUT:	Daily Care Logs are to be completed throughout the day as children participate in routines.
CHILD PLUS DATA ENTRY:	N/A
WHERE TO FILE:	White copy goes to parent. Yellow copy is kept in a locked cabinet. <ul style="list-style-type: none">• Daily Care Logs are kept on site for the current year.
IMPORTANT NOTES:	