

**Ages and Stages Questionnaire – Social Emotional**

<b>PURPOSE</b>	This questionnaire is used to screen children's mental health development.
<b>WHO/WHEN/ COMPLETED:</b>	Education staff will screen each child's mental health within 45 calendar days of each child's entry into the program. *To be completed with the parent on the first home visit.
<b>HOW TO FILL IT OUT:</b>	<ol style="list-style-type: none"><li>1. With the parent, answer each question by checking the box that best describes the frequency of the described behavior.</li><li>2. Briefly answer the final written questions.</li><li>3. Total the answers on the back page.</li><li>4. Document findings in Child Plus. Refer and follow-up as necessary. (Follow referral procedures in Disabilities Manual).</li></ol>
<b>CHILD PLUS DATA ENTRY:</b>	<ul style="list-style-type: none"><li>• Must be entered into Child Plus within 5 days of completion or no later than 45<sup>th</sup> calendar day of a child's entry in the program.</li><li>• See Child Plus Cheat Sheet for Health/Assessments on the Intranet for data entry steps.</li></ul>
<b>WHERE TO FILE:</b>	Child's file.
<b>IMPORTANT NOTES:</b>	<ul style="list-style-type: none"><li>• Review the findings with parent during conference, home visit, or other scheduled meeting.</li><li>• If rating is above cutoff score staff provides ASQ:SE Learning Activities and shares activity page with parents. Staff notes ASQ:SE next to activities on the lesson plan or home visit record.</li></ul>